

Spring Street School

PTO Meeting

November 7, 2023

7 - 8 pm

Attending: Greer Croxford, co-president

Shannon Wall, vice president

Emily Iannello, secretary

Bryan Mabie, principal

Kelly Delaney, teacher representative

Ashley Cameron, parent volunteer

AGENDA

1. Meeting minutes – Emily

2. Treasurer Report – FROM BEN'S EMAIL:

“For the 2023 Fun Run, we generated revenue of \$31,773 (cell H10 on the P&L worksheet). Less \$9,236 in expenses (cell I10, and inclusive of the previously-paid \$2000 retainer (or the \$2000 retainer for 2024 that I'm assuming we'll pay this fall)), we generated net fundraising revenue of \$22,537 (cell J10).

Fiscal year-to-date net Income to the PTO is \$20,769 (cell J55).

The PTO's current net financial position is \$90,749 (cell G17 on the Balance Sheet worksheet). (all current bank account balances can be found on that sheet in column G)”

3. Fun Run Recap – Considerations to discontinue the use of the company that runs

this to do it ourselves. We could potentially buy and provide the same items needed to hold the event for less than the cost of the use of the service for a year. Greer has a meeting with Chris on next Thursday in which she will find out the different options for next year and potential splits of the funds that are raised. Concerns were brought up with how many volunteers we could get to help with this. In addition to thinking ahead for next year, Shannon also updated that she has sent thank you notes with gift cards for spirit wear to the top earners and thank you notes and shout outs to local businesses that supported the students in the fun run.

4. **Square One Art-** Shannon reported that all student art is done, and the order forms are coming in, delivery should be before Christmas. Order information is being sent out in the newsletter.
5. **SSS Staff T-Shirt Request -** Teacher Representative-Kelly Delaney reported that the Faculty advisory committee would like something to boost staff morale by providing spirit wear to all staff of the school and asked for the PTO to fund this. The idea is that we can provide a shirt maybe when an individual starts with Spring Street School. The estimated cost for the first purchase of this would be around \$780, and would not include the owl on the design. There was a question of putting “Educator” on the back instead of “staff,” and this will be brought back to the FAC. Shannon will follow up with US apparel to find out logistics where we can set up a teacher’s site or just have a special log in for the teachers that would bypass the mark-up that the PTO gets and thus provide a small discount.
6. **Winter Enrichment** – A discussion took place on possible winter enrichment program ideas. There is nothing scheduled at this time. Winter typically sees lower enrollment and this past fall showed historically low enrollment, likely due to the time change of school. We need to make the programs all have the same start- and pick up times. Yoga and chess are usually good for repeats, and we may ask about flipping days to allow students to try a new enrichment. ART ventures sold out, so this is something we would like to offer again. Other suggestions were from the Worcester Art Museum (check in with former SSS staff that work there now) and maybe a sport clinic from Shrewsbury Club, as well as something from the theater in West Boylston. The botanical garden was mentioned for spring.

- 7. Kids Night Out** – Shannon reported that Alissa reached out to SHS volunteer committee, and they will do one exclusive for SSS. Mr. Mabie asked that we have a custodian in place for that. Traditionally at the high school the cost has been \$25 for the first child per family and \$20/child after that, but there have been no discussions on how the funds would be broken down between SSS and SHS. We would possibly like to do this in conjunction with a parents’ night out, where parents could drop their kids off and have some time free to enjoy a night with other SSS parents. Ideas for the parents activities included a comedy night somewhere, or an event at Broken Creek Winery, The Mill, The Haven, or Cold Harbor.
- 8. Family Dinner Nights Options** – Possible venues were discussed: Volturno’s, Jersey Mike’s, Lakeside, and Panera. There was not a lot of interest in Chuck E. Cheese.
- 9. Open Items** –

 - A.** pop up events-with some of the extra funds, Shannon would like to do “pop up events” where we announce a day or two ahead of time that we are sponsoring some activity. This would not be a fundraising event—just activities that students and families can participate in that are provided by the PTO.
 - B.** Playground—we are still waiting to hear from the community preservation committee how much money they might contribute to playground improvements. We want to hold off on doing work until they have assessed, since they may move us to the bottom of the list if we have less need.

C. Indoor activity night—ideas were given for a charcuterie night or cookie decorating. Kelly Delaney will check into the cookie decorating option.

D. Short discussion on when we are paying invoices. We can make prior arrangements to pay invoices in installments if that is what we would like to do, but some invoices that are sent are due on receipt. We will discuss as a board how this should go in the future.

Adjourn