

## **Spring Street School PTO Minutes**

**January 10, 2023**

**7:00 PM**

Attending: Emily Anderson, Alissa Ashley-High, Caitlyn Carolan, Greer Croxford, Lucrezia Dickey, Adilakshmi Gollapudi, Smitha Gudapakkam, Miya Hanna, Steve Kapusta, Bryan Mabie, Jen Mathney, Jen McDonough, Kim Silverio, Corrie Torres & Shannon Wall

### **I. Approval of Minutes**

- November minutes approved

### **II. Treasurer's Report**

- Net revenue is ~\$28k so far this year which includes Fun Run, Dinner Dance, etc.
- Expenses are ~\$8500 so far this year which includes Quick Books fees, teacher appreciation, subscriptions, etc.
- Expected revenue for the rest of the year is ~\$13k (not including Parents Night Out which will go toward the playground fund)
- Expected expenses for the rest of the year are ~\$17k
- Goal is to carry over \$10k to next year

### **III. Website**

- Creation of a public PTO website is in process
- Need to push people to the site through subscription feed, links in newsletter and Spring Street School website, etc
- Will look into a way to highlight current event/news

### **IV. Movie Night**

- Movie night will be Friday, 2/3 from 6:30-8:30 showing Lyle Lyle Crocodile
- Selling popcorn and water for \$1
- Borrowing popcorn machine from Beal – will buy popcorn and supplies from Amazon
- Waters leftover from Dinner Dance
- License has been purchased for \$450
- Work with Greg Marceau on the technical aspects - will need screen, projector, DVD, DVD player/computer
- Need to clarify that this is not a drop off event

### **V. Worcester Railers Shrewsbury Day**

- Worcester Railers Shrewsbury Day is Sunday, 1/22
- The mascot TRAX will be at the school on Wednesday, 1/18 from 8:30-9am to greet students as they enter the school

### **VI. Playground Update**

- Decided on Ultiplay for the playground vendor
- Goal is to make equipment more accessible and maximize play value

- Due to budget constraints, will need to accomplish in two phases:
  - o Phase 1 – Install swings and 4 standalone components, leaving the larger structure (\$51k)
  - o Phase 2 – Remove and replace the larger structure (\$63k)
- Next steps
  - o Confirm how long the quote for Phase 2 will be honored for
  - o Request a rendering of what the playground will look like after Phase 1 is complete (a blending of old and new equipment)
  - o Explore partnership with town and determine town's timeline for possible funding assistance – Mr. Mabie meeting with Dr. Sawyer and Patrick Collins on 1/27

#### VII. Parents Night Out

- Tentatively scheduled for March 2023 at the Haven
- Board to meet next week to discuss timeline and logistics

#### VIII. 4<sup>th</sup> Grade Celebration

- Mr. Mabie to talk to 4<sup>th</sup> grade teachers about reaching out to 4<sup>th</sup> grade parents
- Not a PTO-driven event